

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, August 19, 2019 Immediately following the Public Hearing**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

Invocation and Pledge of Allegiance

The meeting was called to order at 6:27pm and Roll Call was taken:

Trustee Lovato – Present  
Trustee Sedillo- Present  
Trustee Chavez- Present  
Trustee Hall- Present  
Mayor Dial - Present

**1.0 Approval/Disapproval of Agenda – Action Item**

Clerk Michelle Jones requested that an item be added to the agenda: 5.1 Request approval for the Town to RFP for On-Call Engineer services- Action Item.

**ACTION TAKEN:** Trustee Hall made a motion to approve the agenda with the addition of item 5.1. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Discussion/Approval of the July 29, 2019 Special Meeting Minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the July 29, 2019 Special Meeting Minutes. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Discussion/Approval of the August 5, 2019 Regular Meeting minutes– Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the August 5, 2019 Regular Meeting Minutes. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**4.0 Discussion/Approval of the August 19, 2019 Bill List – Action Item**

**ACTION TAKEN:** Trustee Chavez made a motion to approve the August 19, 2019 Bill List. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment

**New Business**

**5.0 Approval of the Mayor’s appointment of Mr. Vernon Cobb to Town of Estancia Police Chief- Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the Mayor’s appointment of Mr. Vernon Cobb to Town of Estancia Chief of Police. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**At this time, Mayor Dial swore-in Mr. Cobb. Congratulations Chief Cobb!**

**5.1 Request approval for the Town to RFP for On-Call Engineer services- Action Item.**

Clerk Michelle Jones explained that the Town needed to RFP for On-Call engineering services. On-call engineering services will be needed for Town Preliminary Engineering reports and Capital Outlay projects, etc. **ACTION TAKEN:** Trustee Lovato made a motion to approve the Town going out to RFP for On-Call Engineering services. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

**6.0 Approval of Resolution 2019-19 Adopting the ICIP – Action Item – Roll Call Vote**  
**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2019-19 Adopting the 2021-2025 Town of Estancia ICIP with the priority projects as listed below:

- 1. Water Distribution System Improvements
- 2. Automatic Water Meter Reading System
- 3. Road Improvements- Alan Ayers
- 4. Flood Mitigation
- 5. Wastewater Treatment Plant Improvements
- 6. Community Center Complex Improvements
- 7. Arthur Park Improvements
- 8. Main Street Improvements
- 9. Police Station Security Improvements
- 10. Estancia Airport Improvements

Trustee Chavez seconded the motion. Roll Call Vote: Trustee Lovato-yes, Trustee Sedillo-yes, Trustee Chavez-yes, Trustee Hall-yes. **MOTION CARRIED**

**7.0 Approval of Engineering Contract for Capital Outlay Project SAP 19-D2559-GF Pending funding agency approval- Action Item**

This is the Engineering contract for Capital Outlay Project SAP 19-D2559 GF. This contract will procure engineering services for the repairs to our sewer lift stations. Engineering services for this project are expected to be around \$48,000.00. This is well below the \$60,000.00 threshold for procurement for Professional Services. This contract will still require State agency funding approval. **ACTION TAKEN:** Trustee Sedillo made a motion to approve the Engineering Contract for Capital Outlay Project SAP 19-D2559-GF pending funding agency approval. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**

**8.0 Executive Session- As per motion and roll call vote, pursuant to NMSA 10-15-1 to 10-15-4 Section (H) (2) Limited personnel matter.**

**ACTION TAKEN:** Trustee Lovato made a motion to go into Executive Session, as per motion and roll call vote, pursuant to NMSA 10-15-1 to 10-15-4 Section (H) (2) Limited Personnel Matters. Trustee Hall seconded the motion. Roll Call Vote: Trustee Lovato-yes, Trustee Sedillo-yes, Trustee Chavez-yes, Trustee Hall-yes. **MOTION CARRIED**

**Executive Session began at 7:09PM.**

**Return to Regular Session:**

**ACTION TAKEN:** Trustee Hall made a motion to return to regular session. He said that the only item discussed was the item listed on the agenda and no action was taken. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

**Regular Session reconvened at 7:20pm**

**9.0 Mayor/Council:**

**Trustee Hall** asked for an update on the pond. Mayor Dial said that the pump was ready to be installed and the pond should begin being filled within the next two weeks.

**Trustee Chavez** had no update for this meeting.

**Trustee Sedillo** asked when he could contact Game and Fish about stocking the pond. The Mayor told him to go ahead and call. Trustee Sedillo thanked everyone for their hard work!

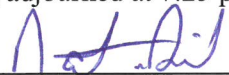
**Trustee Lovato** had no update for this meeting.

**Mayor Dial** said that he would be attending an EMWT meeting soon. He told the Board that the Town needed to find someone to be the RTPO representative. Trustee Sedillo said he would do it. Trustee Hall said he would get the RTPO information to Trustee Sedillo. Mayor Dial told the Board that we have a very large dump truck that the EVSWA can use. They would like us to transfer the dump truck to them and in return, we can use their chipper. The Board agreed to this transfer. It will be an item on the next agenda.

**Adjournment**

Trustee Lovato made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 7:25 pm.

Approved: 

Date: 9/3/19

Attest: 

Date: 9/3/19